Create an Azure AD Tenant

1. Browse to the [Azure portal](https://portal.azure.com/) and sign in with an account that has an Azure subscription.
2. Select the **plus icon (+)** and search for *Azure Active Directory*.
3. Select **Azure Active Directory** in the search results.
4. Select **Create**.
5. Provide a **name for the organization** along with the **initial domain name**. Then select **Create**. This will create your directory.

Note

Your initial domain will be part of onmicrosoft.com. You can add other domain names later. The directory, of a tenant, can have multiple domains assigned to it.

1. After your directory creation is complete, select the information box to manage your new directory.
2. In Azure Active Directory, click Custom Domain Names
3. Click Add Custom Domain.
4. Enter a custom domain name: stillmanimaging.com
5. Point out the record that needs to be added to your domain registrar.
6. Click Verify.

Create some users in your Azure Active Directory tenant

1. Within the Azure portal, make sure we are on the Azure Active Directory fly out.

If you are not, select the Azure Active Directory icon from the left services bar.

1. Under **Manage**, select **Users and groups**.
2. Select **All users** and then select **+ New user**.
3. Provide a name and username for this user. This will be your Global Admin for the tenant. You will also want to change the **Directory role** to *Global administrator*. You can also show the temporary password. When you are done, select **Create**.
4. You will want to do the same thing again for a regular user in your tenant. This could also be used for your master embedding account. This time, for **Directory role**, we will leave it as *User*. Be sure to make note of the password. Then select **Create**.